

RISK ASSESSMENT



All Greene Adventures instructors must *actively and continually risk assess throughout all activities*, taking appropriate action to reduce the risk presented to clients and themselves to an acceptable level. All documents presented within the Greene Adventures H&S Policy are dynamic, i.e. they are to be updated through discussion between, instructors and Duncan Greene

All instructors are professionally qualified (Mountain Leader Training Association) and will be observed periodically by Dr Adele Pennington or an appointed technical expert.

Organisation name: GREENE ADVENTURES

What are the hazards?	Who might be harmed?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Spread of Infectious Disease (Pathogenic Bacteria or Virus)	All staff & Clients	<ul style="list-style-type: none"> Adhering to the Government 'Social Distancing' guidelines and the up to date guidance. Registered for the 'Track and Trace' programme Provide company QR code on every course Keeping client contact details (full name, contact number, date of course) for minimum 21 days. Clients & Staff to complete health questionnaire prior to their course / work and are informed not to attend if feeling unwell or been in contact with someone who has tested positive for an infectious disease. 	Continue following the government guidance on lock down rules and regulations.	DMG	July 2020	Y
Cross Contamination (Direct contact)	All staff & Clients	<ul style="list-style-type: none"> Keeping to 2-meter distancing rule Group size a maximum of 10 participants. Wash hands before, after a course and hand sanitiser provided during sessions. Always have a mask or neck gaiter to wear during times when clients have to be under the 1-meter rule. Continue to remind clients of 2-meter distancing rule during trip. For a large group if possible, keep the group members together who use the same vehicle i.e. group of 10 splits to 5 per vehicle and keep same 5 in same vehicle and same driver for each transfer. 	Continue to be aware of our movements and contact outside of work.	DMG	July 2020	Y

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Cross Contamination (Indirect contact)	All staff & Clients	<ul style="list-style-type: none"> • Disinfect all equipment from personal to hired equipment. • Clean vehicle handles before and after client use • Clients must bring own drinks. • If under 2-meters clients / staff are informed to wear a Neck Gaiter to pull up over their mouth and nose or to wear a mask. • Continue to remind clients of 2-meter distancing rule during trip especially in hotels. • Clients to load and unload luggage to and from hotels and vehicles to reduce handling contamination. • Driver and passengers (clients) to wear masks during any transporting sections of the hike. 	Continue to be aware of our movements and contact outside of work and whilst travelling for work.	DMG	July 2020	Y
If client or staff test Positive for Infectious disease	All staff & Clients	<ul style="list-style-type: none"> • Contact all staff and clients who were on the same trip as the positively tested person and inform them to contact the NHS (or alternate testing) for testing and follow the current self-isolating guidance from their own countries' government if they have left the UK. • If staff members results are positive, then contact all persons the staff member has been in contact with from 14 days prior, until the date the results was received and inform them to contact the NHS (or alternate testing facility) for testing and follow the current self-isolating guidance from their own countries government if they have left the UK. 	Keep all clients details up to date for tracking purposes but still be aware of GDPR regulations.	DMG	July 2020	Y

What are the hazards?	Who might be harmed?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
<p>If client or staff becomes unwell and shows signs of infectious disease during course during trip.</p>	<p>All staff & Clients</p>	<ul style="list-style-type: none"> • Isolate person from the group in their hotel room and book them in for an NHS Infectious disease test at the nearest facility. • Clean vehicle before and after use for taking client to test centre. • Keep client isolated in their room and transport separately from group until results are received. • Keep accommodations updated with situation and results. • If client tests positive then continue to isolate in their room and do not move client on to the next accommodation provider. Make provisions for them to return home. If from outside the UK then their circumstances should be discussed with an appropriate health care professional and the local authority if necessary. • Make sure other clients and staff do not experience the same symptoms during the trip and anyone who have been in direct contact must be booked in for an NHS Infectious disease test at the nearest facility and self-isolate until results are received. • If anyone else tests positive then continue to isolate in their room and do not move client on to the next accommodation provider. Make provisions for them to return home. If from outside the UK then their circumstances should be discussed with an appropriate health care professional and the local authority if necessary. • If client's symptoms worsen then client must be taken to the nearest hospital. 	<p>Check with clients every morning on their health status.</p>	<p><i>DMG</i></p>	<p><i>July 2020</i></p>	<p>Y</p>